



# Welcome to



Please visit [www.lintonheightsschool.co.uk](http://www.lintonheightsschool.co.uk)



# Who's Who? - The Staff



Mr James Puxley  
Headteacher



Mrs Caroline Webb  
Deputy Headteacher



Mrs Chapman  
Assistant Headteacher

# Year 3 teachers



Miss Walker

Class 1

Monday, Tuesday,  
Wednesday



Mr Lennon

Class 2

Monday, Tuesday,  
Wednesday

Mrs Chapman

Class 1

Thursday, Friday

Mrs Crissell

Class 2

Thursday, Friday

# The School Day

Our gate opens at 8:20am and children go straight into their classrooms. The register is taken at 8:30am. Lessons start at 8.35am.

Break time is 10:15am until 10:30am

Year 3 and 4 have their lunch from 12pm until 12:50pm.

Year 5 and 6 have lunch from 12:10pm until 1pm.

The school day ends at 3pm

Parents are welcome to come on to the grounds at the beginning and the end of the day. We ask children to wait with their teacher until they have seen the adult they are going with.

# Assemblies

Morning assembly takes place on a Monday and Thursday until 9.15. Wednesday is singing assembly and also 'Performance Wednesday' when instrumentalists get a chance to play children into and out of assembly.

Every Friday at 2.15 we have our 'Ceilidh' which is a celebration of the week's achievements. The Lower and Upper school attend on alternate weeks. As well as receiving awards for effort and attainment, children are also invited to celebrate their achievements from outside of school.

Once a year each Year 3 and Year 5 class prepares a class assembly which is performed at 9.00 on a Thursday. Parents and carers will be notified of the date and are welcome to attend.

We also hold special services at St Mary's or the United Reform Church in the village to celebrate Harvest, Christmas and Easter. You will be informed of all these events in the weekly school newsletter.

# Snack

A healthy snack needs to be brought in for break time. The children may eat fruit, vegetables or a cereal bar.



# Lunchtimes

Our school meals are freshly prepared by our catering company, Innovate. The current cost of a school meal is £2.60. School meals must be pre-ordered and paid for with Innovate by Saturday for the following week. Details of how to register will be sent tomorrow.



# Water bottles

All children should have a water bottle in school. It should have a sports cap to minimise the chance of spillage.

# Forest School



Linton Heights has a dedicated Forest School area. Every Friday one class spends the afternoon with our Forest School leaders on a rotation basis.

Children will need to bring in suitable clothes from home for their Forest School sessions.

# Houses

All children are placed in a house when they start in Year 3. If they have brothers or sisters currently at LHJS, they will be placed in the same house.



The 4 houses are: Rivey (Green), Granta (Blue), Chilford (Red) and Simmons (Yellow).

The house points your child gains each week are added to the house total. Each week the house with the most points is awarded the shield in the Friday Ceilidh assembly.

Children take part in some activities in their house groups most notably in sports day and Church services.





Mrs Benjamin



Mrs Bowie



Mrs Potter

# The School Office

The office is open from 8:15am until 5:00pm approximately.

If you would like to contact the office outside of these hours please leave a message on the school answer phone 01223 892210 or email [office@lintonheightsjunior.org](mailto:office@lintonheightsjunior.org)

# Communication

All of our communication with parents is via email. Please make sure the office have your email addresses before the summer holidays.

Every Friday we email our School Newsletter which contains dates and information of everything going on.

Our School website is constantly being updated so please check it regularly.

We also have a school X Feed (@lintonheights) and a Facebook page (facebook.com/lintonheights).

# Clubs: After school

Examples of clubs are:

- Running
- Football
- Gymnastics
- Crochet
- Choir
- Pop-up Orchestra

At the start of September, a booklet containing all the details about the clubs on offer will be made available on our website. Following on from this a revised booklet will be provided at the end of each term. Parents can then book their children in for the following term. Payment must be made using MCAS. Please also check the details in the booklet carefully. Clubs can not be relied upon as a childcare option. They also are subject to change each term. The school will fund one club per term for children eligible for free school meals. **NEW! LOSC has moved to LHJS!**

# Clubs: Before School

8am-8:20am

We refer to it as 'breakfast club' but no breakfast is provided.

£1.50 per session paid via MCAS.

Children do not need to be booked in advance and are only charged for the sessions they attend. But please let us know if they are likely to be using it at all.

# Absence

The expectation is that children will attend school for 95% to 100% of the time. This is good attendance.

Below 95% attendance is attracts attention from the local authority and is below national averages.

Term time holidays will be treated as an unauthorised absence. Any term time holiday over 3 days will incur a fine.

If your child is going to be absent from school for any reason please complete the Microsoft Form (link is on every newsletter and on the website) before 9am every day that they are not in school so we know they are safe.

# Uniform

Branded school uniform can only be purchased online. The link can be found on our school website under parents – school uniform. There is no expectation that branded uniform is worn.



All pupils are expected to wear black school shoes at school. Trainers are not permitted.

Please ensure that all uniform is named.

A lost property box is located in the outbuilding in the playground.

Look out for  
second hand  
uniform sales!

# Uniform

- Navy blue sweatshirt or cardigan
- White or light blue shirt or polo shirt
- Grey skirt, dress, trousers or shorts
- Black shoes – not trainers, pumps or Ugg style boots.
- Hair that is shoulder length or longer must be tied back with small accessories only.

## For PE

- Light blue t-shirt for PE
- Navy blue shorts for PE
- Navy/ black tracksuit
- Trainers for outside for PE

# PE kit

In addition to the basic PE Kit a navy tracksuit can be worn in the colder months.

Children may wear a base layer under their PE top. This needs to be black, white or blue

Hair must be tied back and no jewellery (including earrings) to be worn.

Children come into school in PE kit on PE days.

In September and after May half term the children swim in our outdoor pool.  
Hats must be worn.





# ORDER SCHOOL UNIFORM ONLINE

Our uniform is supplied by Price and Buckland, who have been manufacturing exceptional schoolwear since 1959. Visit the website below to shop for your school uniform.



**ORDER BY  
1<sup>ST</sup> AUGUST**

to ensure delivery  
before the start of term

## HOW TO ORDER

We have a brand-new online school uniform shop. Please visit the website below to shop for your school uniform.

- 1** Visit the school finder located on the Price and Buckland website.
- 2** Browse the range and buy your uniform.
- 3** Enter your delivery details and await your order.
- 4** Register your details or log in to your account to view your order status and history.

[price-buckland.co.uk](http://price-buckland.co.uk)

# Your child's equipment

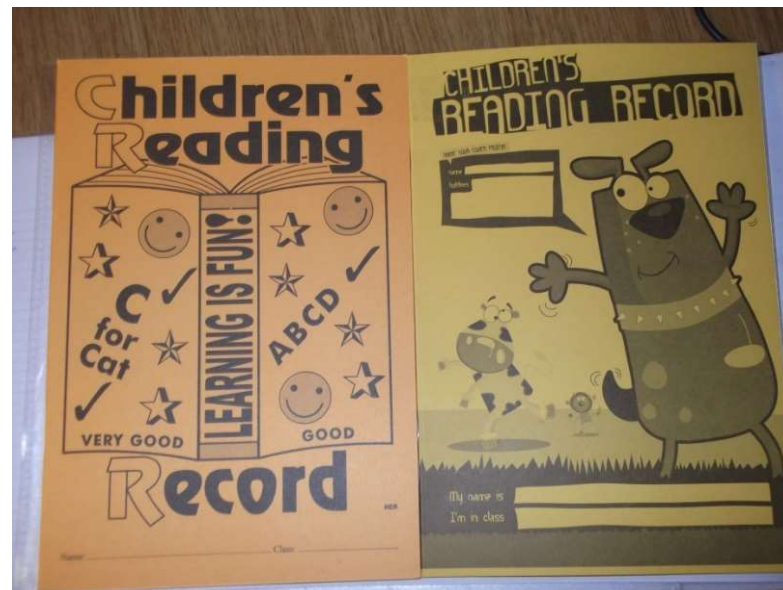
Children do not need to bring any equipment into school. We will provide everything they need.

Please ensure toys and special items are not brought into school as they can easily get lost or broken leading to a lot of upset.

Children will be expected to have their reading record book and reading book in school everyday.

# Reading

Your child will be issued with a reading record book, which they will need at school each day. This will travel between home and school and the expectation is that your child reads aloud to an adult at home at least three times a week. This earns the children a house point! The adult will sign and comment on the child's reading in the reading record book.



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# The Year 3 Curriculum

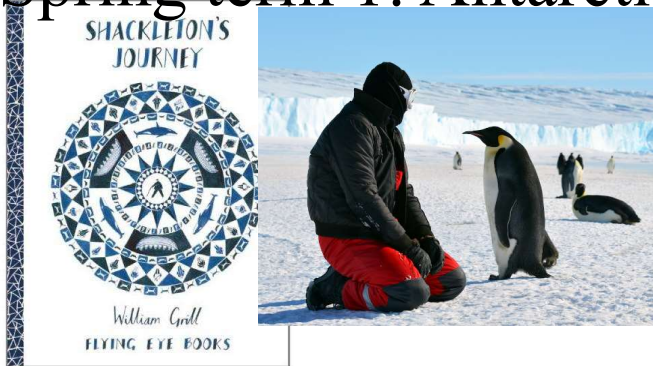
Autumn Term 1: Rivers



Autumn term 2: Stone age, Bronze Age, Iron Age



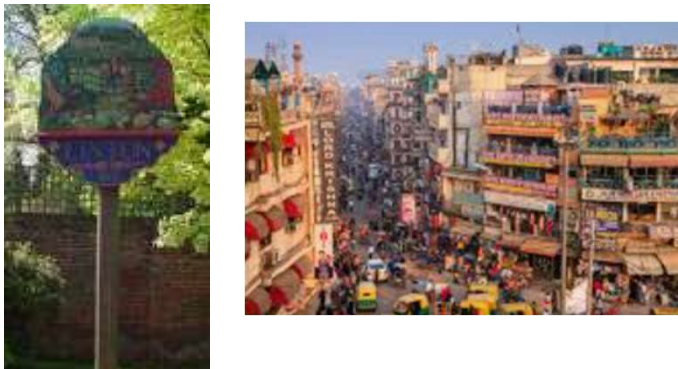
Spring term 1: Antarctica



Spring 2: Ancient Egyptians



Summer 1 :Settlements



Summer 2: Romans



# Music

There is the opportunity for children to have group or individual lessons in a wide range of instruments including: flute, brass, clarinet, violin, recorder, piano and guitar. More information will be emailed tomorrow and is available on the website.

Mrs. Mason leads singing assembly weekly and teaches each class music once a week.

# Sports at Linton Heights



Miss Farr  
Sports Leader

- We are fortunate to have a very enthusiastic sports leader at LHJS.
- There are lots of opportunities to take part in competitions throughout their time here.

# Home Learning

The main focus of home learning is reading – 3 times a week.

Children will be given Mathletics log ins. This is a maths website where children can complete various activities.

Some children will continue with phonics in school – these children will bring home a sheet to support their in class learning.

Additionally, each half term teachers issue some optional home learning activities which link with the topics being studied.

**HOT OFF THE PRESS!** We are investigating various spelling apps to allow children to practice spellings at home.



All children should know their times tables by the end of Year 4.

The children are tested most weeks aiming to achieve different times tables awards.



# The Library

All children will be placed on a reading colour band, which is a continuation of the Infant School banding. There are no 'free readers' at Linton Heights.

They will be regularly assessed by their class teacher but the bands broaden considerably at Key Stage 2 and it is not unusual for children to stay on a colour band for about a year.

Children can visit and borrow books from the school library on some lunchtimes.



# Reporting to Parents

Meet the Teacher meetings happen within the first couple of weeks in September and allow you to meet your child's teacher as well as find out more information about the day to day expectations.

At the end of the year we send home a report on the year's progress and we hold Parent/Teacher consultation evenings in the Autumn and Spring terms where you will be able to discuss your child's progress with their class teacher.

You will also receive a Pupil Profile sheet three times a year which will outline how your children are achieving.

# Educational visits and residential trips

We take all our year groups on trips throughout the year with Years 4 to 6 having opportunities for residential experiences.

Visits for Year 3 in 2024-25 might be:

- Visit to the River Cam
- An Ancient Egyptian Experience Day
- Colchester castle

Exciting event: Whole school visit to the pantomime in Bishop's Stortford!

School trips are paid for online within MCAS. Login details will be given out in September.

# Behaviour

We have high expectations of behaviour for our pupils.

These high expectations help the children become independent learners, responsible for their own behaviour and the impact that their behaviour can have on other children.

The behaviour policy is available on the school website. The policy reflects our core values and how expected behaviour should be in line with these.

# Transition

Sports morning: Thursday 6<sup>th</sup> June

Forest school/swimming:

Friday mornings – beginning Fri 14<sup>th</sup> June

Move up day: Wednesday 3<sup>rd</sup> and Thursday 4<sup>th</sup> July:

- Drop off and collect at LHJS both days. (8:30am-3pm)
- Wear infant uniform.
- Bring water bottle and packed lunch (speak to the infants if you need the school to provide a packed lunch)

Watching the play: Tuesday 9<sup>th</sup> July 1:30pm

Additional visits for some children (organised by the infants) with our SENCO, Karen Graves.

# Jobs to do before the summer holidays!

1. Email the office ([office@lintonheightsjunior.org](mailto:office@lintonheightsjunior.org)):
  - a) register your child's lunch choices with Innovate ([\(IFG - Online school meal ordering \(cashlessschool.co.uk\)\)](http://IFG - Online school meal ordering (cashlessschool.co.uk)))
  - b) to let us know if your child might be using our before school club.
  - c) to give us your email address for our mailing list.
2. Sign up for music lessons via the school website.
3. Order uniform
4. Investigate Free School Meals to see if you are eligible.



We are a learning community that together supports and provides challenge for all learners enabling them to overcome barriers to reach their full potential and thrive. At Linton Heights Junior School we believe pupil intelligence is malleable and not fixed. We have well-motivated children, engaged in an enriching education, surrounded by high but achievable expectations, achieving rapid progress. Pupils and staff are thoughtful individuals who together show kindness, responsibility and respect.

***Together we learn. Together we thrive.***

